One aspect that is very important in learning English is listening. In this case, being a good listener is not always easy. Nowadays, learning English at school is not giving enough time to master English, so that many students decide to join the private course to master their English. Unfortunately, many private courses are not giving the right procedures in teaching English. A great selection of teaching technique and a good preparation of teaching material are something important in teaching learning process.

The purposes of this study were; (1) to describe the teaching techniques used by the teacher in listening class at “LPK Medan English and Computer”, (2) to know the teaching materials used in listening class at “LPK Medan English and Computer”, (3) to know how the teaching technique implemented in listening class at “LPK medan English and Computer”.

This study used descriptive qualitative research. The research subject was the teacher who taught beginner students in listening class at “LPK Medan English and Computer”. The instruments used to gather the data were observation and interview. The data in this research were collected during the teaching learning processed in the classroom and joining the class in two times meeting to observe the teaching techniques and materials used, and the teaching technique implemented in listening class of the beginner students. The data were also collected by interviewing the teacher related to the teaching techniques and materials used by the teacher in listening class. The result of observation would be described one by one descriptively. Meanwhile, the result of interview would be used to complete the result of observation. A conclusion is drawn based on the observation and interview data.

The findings of this study show that there are 8 kinds of teaching techniques used by the teacher in listening class of beginner students. Those are; Identifying Information, Listen and Repeat Activity, Listen for the Mistake, Listening to the Stories, Matching the Pictures and Words, Conversation, Songs, Telling Stories Activity and Games. Then, there are 9 teaching materials used by the teacher. Those are; Conversation from the Audiocassette-Tapes, Dialogue about Telephone Costumer Service from the Audiocassette-Tapes, Television Program about How to Cook “Fried Egg” from the Compact Disk, News, Public Address Announcement, Story Text, English Song’s Lyrics, Short Fairytales Text, and Vocabulary Games. Meanwhile, in implementing the teaching technique, the teacher usually used three phases in teaching listening, those are; Pre-Listening, Whilst-Listening, and Post-Listening.